



Denton County
Friends of the Family

REQUEST FOR PROPOSALS (RFP)
Construction Materials Testing & Special Inspection Services
Family Justice Center Project
Issued by: Denton County Friends of the Family (DCFOF)

Release Date: May 18, 2026

Submission Deadline: June 1, 2026 at 12:00 PM CT

Contact: Danielle Shaw, Director of Strategic Initiatives

Email: dshaw@dcfof.org

Denton, Texas

DCFOF is soliciting qualifications and pricing from qualified firms to provide Construction Materials Testing (CMT), geotechnical observation support, and special inspection services for the Family Justice Center Project in Denton, Texas.

This procurement is being issued on an expedited 14-day timeline to support active project scheduling and construction coordination.

The requested services generally include earthwork testing, concrete testing, reinforcing steel observations, masonry testing, structural steel inspections, and related special inspections associated with commercial construction. The attached proposal example includes representative scopes and testing categories anticipated for the project.

1. PROJECT OVERVIEW

The Family Justice Center project is a multi-phase development intended to support survivor-centered services for victims of domestic violence, sexual assault, and family violence in Denton County.

DCFOF seeks a qualified partner capable of:

- Timely field response
- Coordination with contractors and project teams
- Accurate reporting and documentation
- Commercial construction materials testing
- Special inspections required by applicable codes and project specifications

2. SCOPE OF SERVICES

The selected firm may be asked to provide some or all of the following services:

Construction Materials Testing

- Earthwork and compaction testing
- Soil sampling and laboratory testing
- Lime-treated soil testing
- Flexible base testing
- Moisture-density testing
- Concrete sampling and cylinder testing
- Reinforcing steel observations
- Masonry testing and observations
- Structural steel inspections
- Welding inspections

Special Inspection Services

- Foundation bearing observations
- Epoxy anchor inspections
- Fireproofing inspections
- Fire caulking/firestopping observations
- Shear wall inspections
- Wood framing inspections
- Additional code-required inspections as applicable

3. MINIMUM QUALIFICATIONS

Responding firms should demonstrate:

- Experience providing CMT and special inspections for commercial or public facilities
- Appropriate certifications and licenses
- Ability to provide qualified inspectors and technicians
- Adequate staffing capacity
- Ability to meet expedited construction schedules
- Experience coordinating with contractors, architects, and owners

REQUEST FOR PROPOSALS (RFP)

Consultant Services for HOME-ARP Non-Congregate Shelter (NCS) Grant Preparation

Preference may be given to firms with:

- Experience on civic, healthcare, nonprofit, justice, or public safety facilities
- Local or regional presence
- Experience with phased construction projects

4. INSURANCE REQUIREMENTS

The selected firm must maintain commercially reasonable insurance coverage, including:

- General Liability
- Automobile Liability
- Workers Compensation
- Professional Liability

Please provide a certificate of insurance with your submission or indicate ability to provide upon award.

5. PROPOSAL REQUIREMENTS

Please provide the following:

1. Firm overview and qualifications
2. Relevant project experience
3. Key personnel and certifications
4. Proposed approach and responsiveness
5. Fee schedule or unit pricing
6. Estimated turnaround times
7. Sample reports (optional)
8. References (minimum of three)
9. Insurance information

Firms may submit:

- Full-service proposals
- Partial scopes
- Specialized inspection-only proposals

6. PROCUREMENT TIMELINE

Item	Date
RFP Issued	May 18, 2026
Questions Due	May 25, 2026
Proposals Due	June 1, 2026 at 12:00 PM CT
Anticipated Selection	June 2, 2026

DCFOF reserves the right to modify the schedule as needed.

7. SUBMISSION INSTRUCTIONS

Please submit proposals electronically in PDF format to:

Dani Shaw
Director of Strategic Initiatives
Denton County Friends of the Family

Email: danishaw25@gmail.com

Subject Line: RFP – Construction Materials Testing Services

Late submissions may not be considered.

8. SELECTION CRITERIA

Proposals may be evaluated on:

- Relevant experience
- Responsiveness and availability
- Qualifications of assigned personnel
- Proposed pricing
- Ability to meet project schedule
- Quality of prior work and references
- Overall best value to DCFOF

9. RESERVATION OF RIGHTS

DCFOF reserves the right to:

- Reject any or all proposals
- Request additional information
- Negotiate scope or pricing
- Award all or part of the services
- Waive informalities in the procurement process

Equal Opportunity

DCFOF is an equal opportunity employer and encourages proposals from women, people of color, LGBTQIA+ individuals, and historically underutilized businesses.